

U.S. CHAMBER OF COMMERCE FOUNDATION

Sustainability and Circular Economy Fellow

Overview

As part of its broader commitment to accelerating the shift to a circular economy, the U.S. Chamber of Commerce Foundation will work with a Sustainability and Circular Economy Fellow through December 2021 to identify and promote opportunities to help eliminate plastic waste in the environment. The Fellow will work on key activities outlined below in close collaboration with Chamber Foundation staff to drive *Sustainability and Circular Economy Program* objectives.

Objectives

- Contribute to the existing body of knowledge on addressing plastic waste to drive meaningful progress
- Enable broader awareness and adoption of alternatives to single-use plastics, as well as re-use, recycling and recovery of existing plastics
- Expand an online hub for partners and stakeholders to collaborate and share best practices on proven solutions

Description of Duties

The responsibilities and duties of the Fellow include:

- Events
 - Host a series of webinars/digital roundtables showcasing new technologies and best practices in alternative plastics
 - Organize and execute a series of invite-only regional salon convenings with 15-25 strategic contributors focused on the innovative technologies that can accelerate the elimination of plastic waste
- Research and Communications
 - Produce insights recap on the back of salon conversations featuring discussion takeaways and relevance for the business community
 - Produce white paper(s) focused on alternatives to single use plastic and supply chain successes
 - Produce articles for the Foundation blog, website, marketing emails, weekly newsletters, and/or social media
- Conference participation
 - Represent Chamber Foundation plastics programming and objectives through speaking and participation engagements at select conferences including Chamber Foundation-hosted events
- Website curation and maintenance
 - Collect and integrate plastics-focused resources (apps, graphics, toolkits, reports, etc.) and regional best practice spotlights around plastics innovation/recovery into the Foundation's [Sustainability and Circular Economy online resources portal](#)
 - Scope out opportunity for a circular marketplace inclusive of potential innovations and marketplace structure
- Network engagement
 - Cultivate relationships with existing and prospective businesses, NGOs, associations and initiatives focused on the elimination of plastic waste in the environment
 - Develop case studies in collaboration with select corporations highlighting low-carbon plastics solutions

Eligibility

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Requirements:

- 5-10+ years' experience in corporate supply chains and/or procurement, specifically in plastics and working directly in the private sector
- Ability to devote 5-10 hours/week on this project
- Strong written, verbal, interpersonal, and presentation skills
- A Bachelor's degree from an accredited institution (Master's preferred)
- Ability to travel for select conferences and convenings, if applicable

Preferred:

- Connections to circular plastics and plastics technology solutions providers and thought leaders
- Experience in research and academia
- Experience with project management, ideally environmental projects that involved diverse groups of stakeholders
- Experience planning and facilitating large meetings
- Familiarity working with web development teams or experience in digital product management

To be considered, please send a resume and a statement of interest to Peter Fadoul, Associate Manager, Sustainability and Circular Economy Program, U.S. Chamber of Commerce Foundation, at pfadoul@uschamber.com.

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